



St. Francis Catholic School  
310 Columbus Dr.  
Marshalltown, Iowa 50158  
641.753.7977

***St. Francis Catholic School Board unapproved Minutes***

***April 15th 2021 -6:00 PM –Madonna Center at the Parish center and ZOOM***

***SFC Vision-St. Francis Catholic School will be the model of elementary education in the Marshalltown area where the leaders of tomorrow are formed by faith, character, and intellect for many years to come.***

Present: Jarrett Heil, Addie Bane, Fr Alan, Mr. Eisenbarth, Sue Fink, Jenny Dugan, Sam Ibarra

Absent:

Others Present: Paige Oetker, Kathy Duncan, Rose Schmidt

6:00 Board Meeting called to order

I Opening Prayer – Jenny Dugan

II Call to Order – Approval of the Agenda: Addie made the motion, Jarrett 2<sup>nd</sup>

III Open Session – Public Comment (5-minute maximum): No Comments

IV Consent Items

- Approval of Minutes: Addie made the motion to approve the March minutes. Jarrett 2<sup>nd</sup>.

V Informational –

- Thank you cards –
  - Kathy Duncan
  - Taco Johns
  - Dave's Coffee Cakes
  - Terri Gunther Mayer
  - Jill Simons
  - Hutch
  - Michelle Sullivan

VI Reports

- **Student Body Presidents (Luke and Preston)-** None
- **Teacher/Staff** – Mrs. Schmidt; I was nervous coming back but felt we needed to be in the classrooms, mask wearing for kindergarten is difficult keeping it up and over noses, social distancing is also challenging, the lack of volunteers and parents in the class room is sad along with the lack of community within the building. Having smaller class sizes has been a blessing along with the new administration that has been implementing good things.
- **Return to Learn** - Meeting once a month, small improvements and tweaks to existing protocols
- **Principal** – Mr. Eisenbarth – See below

**Director of Enrollment, Promotion, & Retention-** working on PK and Kindergarten registration.

**Finance Committee-** Kathy Duncan presented next years tentative budget. We're doing well balancing the extra expenses.

**School Improvement Advisory Committee (SIAC) – no report**

- **Home and School-** no report
- **Parish Report – no reports**

VII Old Business

1. School Calendar 2021-2022 – Addie motioned, Jenny 2<sup>nd</sup>.
2. Staff Reduction– *“Per Archdiocesan Policy #4111.22, the St. Francis Catholic School requests the administration to conduct a review of staffing needs for the 2021-2022 school year. If necessary, as per policy, staff reduction recommendations must be made no later than the regular March board meeting.” (March 18<sup>th</sup>)-* there are none, contracts due out by April 14<sup>th</sup>.
3. Board Membership Review: Brendan has resigned.

*Executive Chairperson - Jenny Dugan* on since 2018

*Jarrett Heil– Vice Chairperson* on since 2020

*Addie Bane-Officer* on since 2020

*Sue Fink-Officer* on since 2019

*Sam Ibarra* on since 2020

VIII New Business

1. Jill Simons, Michelle Sullivan, and John Hutchenson all put in resignations for the end of the year. Resignations to approve Sue motioned, Addie 2<sup>nd</sup>.
2. Filling the vacant board seat- due to COVID we don't have to have regular elections the board can vote someone in.
3. Add fundraising to the board agenda going forward.
4. The St Francis Board approves all contracts as presented no to exceed a total full-time equivalency of 17.0 (16.0 teacher 1.0 administrator). Motion made by Addie, Sue 2<sup>nd</sup>, unanimous yes vote from the board.

IX Closing prayer – Father Alan

Motion to end meeting 8:15pm

***Next Meeting Date- – May 20<sup>th</sup>, 6 pm Madonna Room at the Parish Center and ZOOM***

Each St. Francis Board of Education Meeting is scheduled for the 3<sup>rd</sup> Thursday of the month. If you are interested in being on the agenda, please contact Principal Terry Eisenbarth at least 7 business days prior to the meeting date. All St. Francis Board of Education reports are to be electronically sent to Principal Terry Eisenbarth at [teisenbarth@st-francis.net](mailto:teisenbarth@st-francis.net) one week prior to the scheduled St. Francis Board of Education meeting.

***St. Francis is a Catholic elementary school located in Marshalltown, IA that seeks to serve and educate the whole child, regardless of their religious affiliation, in a Christ-centered way of living. Inspired by our patron, Saint Francis of Assisi, we encourage students to live and grow in holiness and are dedicated to sharing our faith with others. St. Francis offers the highest quality education with dynamic experiences not only focused on developing students to be successful in the competitive world but in service-learning as well. Recognizing the importance of parents as primary educators, St. Francis promotes parental involvement and participation to develop individuals with strong faith, character, and passion for lifelong learning.***

## **Principal Report**

March 18, 2021

- 1.) **Lent** - We are currently enjoying and focusing on the Lenten season. Some of the highlights are Masses (Cohort # 3 students are now reading at Masses) and classes doing the Stations of the Cross and the Sacrament of Reconciliation. We are focusing on 1) **Prayer** – have a relationship with Christ 2) **Fasting/Abstinence** – Detaching from things/pleasures that we do not need or that we may think we need too much! 3) **Alms Giving** – doing acts of charity, love and kindness to others.
  
- 2.) **Staff Vaccines** – Teachers will be receiving their 2<sup>nd</sup> vaccine shot on Tuesday, March 23<sup>rd</sup>. Our options are to go with one day (Tuesday, March 23<sup>rd</sup> from 1:00-2:00) or split them up into 3 days (Mon./Wed./Fri. between 10:00 & 4:00) at Hy-Vee to avoid potential negative health effects on staff and the consequences it could have on staffing in classrooms.
  
- 3.) **Iowa Statewide Assessment of School Progress (ISASP)** – I am in the process of setting up the appropriate resources to enable our staff to administer the statewide assessment. We are currently getting the technology setup (TestNav) on computers for grades 3<sup>rd</sup>, 4<sup>th</sup>, 5<sup>th</sup>, and 6<sup>th</sup> grades who will take the following tests;
  - 3<sup>rd</sup>-Reading/English Language Arts, Math*
  - 4<sup>th</sup>- Reading/English Language Arts, Math*
  - 5<sup>th</sup>- Reading/English Language Arts, Math, & Science*
  - 6<sup>th</sup>- Reading/English Language Arts, Math*

Our staff will administer this assessment to students in April. We have until the end of May to administer the ISASP.
  
- 4.) **Emergency Assistance for Non-Public Schools (EANS)**- Our school has been allocated \$136,122.00 in federal funding to support needs from COVID-19. I would like to address the “loss of learning”. I am currently working on the application which is due March 31<sup>st</sup>. Allowable uses for funds; supplies for sanitization/cleaning, PPE, improving ventilation systems, PD for sanitization, physical barriers for social distancing, educational technology, leasing of sites to ensure social distancing, transportation costs, reimbursement for expenses incurred between March 13, 2020-June 30 2020.
  
- 5.) **FACTS Education Solutions**-Jeremy A. Beck, M.Ed is the Regional Vice President for Federal Programs – Jeremy Beck is affiliated with FACTS Education Solutions (Not to be confused with FACTS –Tuition Scholarship Management) Jeremy and I are

working collaboratively to utilize our Title IA allocated dollars that are currently used to pay for a teacher provided by Marshalltown Community Public School. With FACTS Education Solutions utilized as a 3<sup>rd</sup> party, we are planning to gain more service hours for our students all the while, having more control over staffing and servicing of Title I Reading and Math. Jeremy will present the program and how it will prove to be advantageous to our students at SFC.